



## Police Record Check Form Policy

The Milton Youth Soccer Club accepts their responsibility to children, young adults, parents and volunteers involved in its programs and is committed to enduring adherence to the following policy to support the provision of sound, safe, and healthy soccer experiences in our community.

Due to the positions of trust that are inherent in the provision of active, high quality sport activities, volunteers including the Board, coaches, assistant coaches, manager/trainers, and referees, shall be required to undergo a screening process based on the duties assigned by the Club. This screening process will be comprised of a variety of measures and shall include a Police Reference Check. It is required that all High Risk and Medium Risk positions complete and provide a Police Check which include:

1. Competitive Team Officials
2. All-Star Team Officials
3. Select Team Officials
4. Recreational Team Officials (U16-U19)

### SCREENING MEASURES:

#### HIGH RISK

- Application Form (with references)
- Interview by Selection Committee
- References Checked Out
- Police Records Check
- Evaluation by Club

#### MEDIUM RISK

- Application Form (Reference Checks Optional)
- Police Records Check

#### LOW RISK

- Application Form (Reference Checks Optional)

The Milton Youth Soccer Club Screening Officer will determine that Police Record Checks submitted are in order for these volunteers with the club. In the event of any irregularities on a Police Record Check, the matter will be referred to the MYSC's President for resolve.

**Milton Youth Soccer Club**  
**905-875-4072**  
**info@miltonmagic.com**



## Police Records Check Applicant Declaration and Review Form

### SECTION A: (to be completed by the Applicant)

Name of Applicant: \_\_\_\_\_

Date of Police Records Check: \_\_\_\_\_

Police Service Providing Check: \_\_\_\_\_

I declare that the Police Records Check of the Police Service noted above, does in fact relate to me.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### SECTION B: (to be completed by the MYSC Screening Officer)

Date of Review of the Police Records Check: \_\_\_\_\_

The Police Records Check did not include any information about any criminal code convictions, charges without disposition or police contacts which would prevent this individual from being accepted for a volunteer or staff position with the (name of Club), according to current policies.

Screening Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_